

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

**APPROVING AN AMENDMENT TO THE SAP PUBLIC SERVICES, INC.,
(SAP) CONTRACT TO PROVIDE THE CITY OF SAN ANTONIO WITH
ACTIVE ATTENTION SERVICES (PROJECT AND SYSTEM PLANNING)
FOR THE SAP SYSTEM UPGRADE IN THE AMOUNT OF \$2,616,400.00.
FUNDING IS AVAILABLE FROM THE FY 2023 – 2028 CAPITAL
IMPROVEMENT PROGRAM.**

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WHEREAS, approval of this ordinance will authorize an amendment to the SAP Public Services, Inc., (SAP) contract to provide the City of San Antonio with Active Attention Services (project and system planning) for the SAP system upgrade; and

WHEREAS, the City has used SAP's Enterprise Resource Planning (ERP) software since 2004; and

WHEREAS, SAP will provide a dedicated team of SAP solution architects for the three-year duration of the upgrade to help align the City's SAP system roadmap and assist with key decisions on SAP's products and best practices; and

WHEREAS, this upgrade represents the first significant change to the City's ERP system since it was installed and gives the City the opportunity to transform essential business processes across Finance, Procurement, Budget, and HR for increased business value; and

WHEREAS, funding in the amount of \$2,616,400.00 is included in the FY 2023 - 2028 Capital Improvement Program; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. An amendment to the SAP Public Services, Inc., (SAP) contract to provide the City of San Antonio with Active Attention Services (project and system planning) for the SAP system upgrade in the amount of \$2,616,400.00 is hereby approved. Order Form No. AA01 is attached hereto and incorporated herein for all purposes as **Exhibit I**. The City Manager or designee, or the Chief Information Officer or designee, is hereby authorized to execute Order Form No. AA01 and any documents necessary to carry out the purposes of this ordinance.

SECTION 2. Payment is authorized to be encumbered and made payable to SAP Public Services, Inc., (SAP) in an amount not to exceed \$2,616,400.00. Payment is in support for financial system upgrades. Funding for this project is contingent upon City Council approval of the Fiscal Year 2023 CIP Budget which includes Fund 43099000, WBS Element 09-00137-01 and GL Account 5201040.

Payment is limited to the amounts budgeted in the operating and/or capital budget funding sources identified. All expenditures will comply with approved operating and/or capital budgets for current and future fiscal years

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager, or the City Manager's designee, correct allocation to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 4. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2022.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney